

# CISCO SPA504G



## Configuring Cisco SPA504G

1. View and record the unique MAC address of the handset which can be found at the base of the handset.





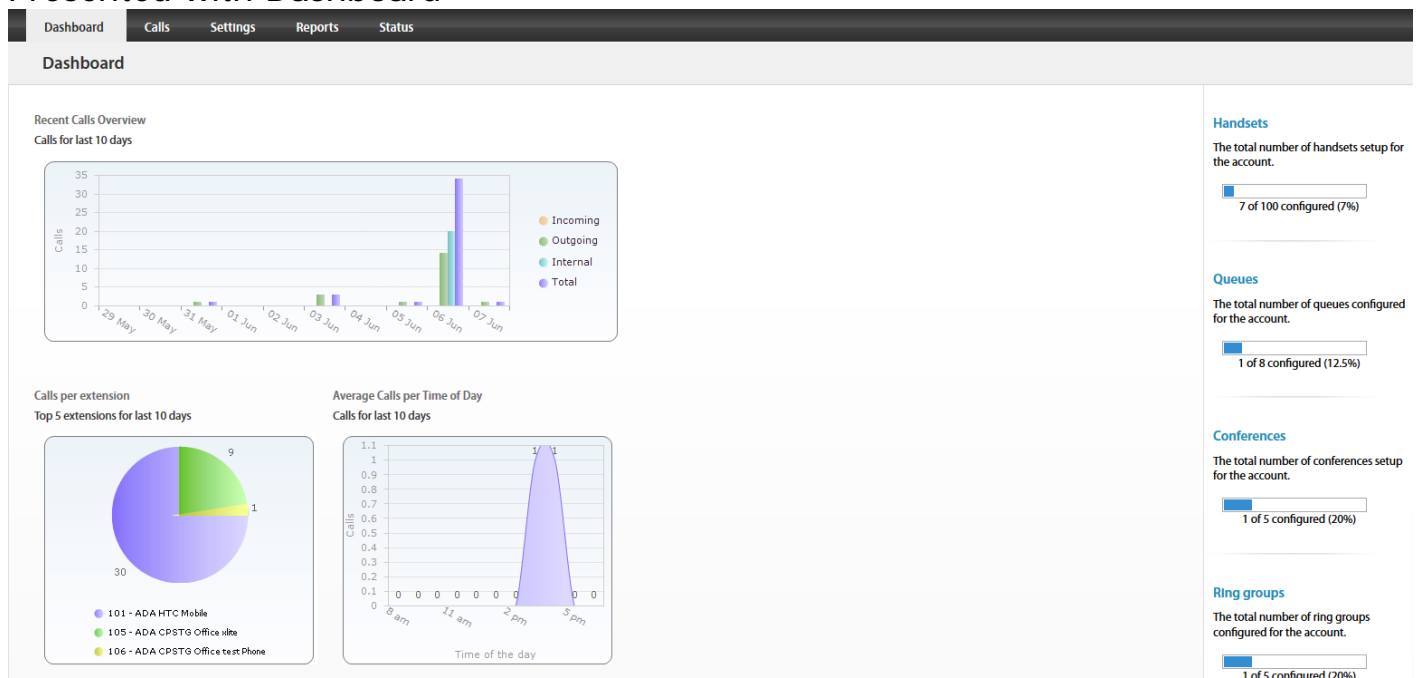
2. Logon to the TeleSEQ web portal, using specific customer domain URL  
<https://customer.teleseq.com.au>  
Enter your User Name and Password

### My Account

☐ Remember Me

[Forgot Password](#)

## Presented with Dashboard



### 3. Select and click the settings menu

### 4. Click on "Add new"

In general tab, choose and enter extension number and a display name

5. Select and expand Provisioning tab. Enter the MAC address of the phone

Dashboard Calls Settings Reports Status

Add Handset

**Handsets**

**General**

Phone Numbers: Extension Number, Display Name

Auto Attendants

Conference Rooms: Password (Hge9Xw, Strong)

Queues: Location (Use account default)

Ring Groups

Far To Email

Hold Music: Outgoing CLI (Anonymous)

Paging Groups: Record telephone calls?

Time Groups

General: Notes

**Provisioning**

MAC Address

Hardware Type: Unknown

**Add**

What does the Location setting affect?  
This will effect the destination phone number when dialing region specific phone numbers, e.g if you set this as Victoria and dial 9999 1234, then number called will be (03) 9999 1234.

6. Select and expand Hardware Type. Select the phone model

**Provisioning**

MAC Address

Hardware Type: Unknown

- Unknown
- Cisco SPA504G
- Cisco SPA508G
- Polycom SoundPoint IP 335
- Polycom SoundPoint IP 450
- Polycom SoundPoint IP 560
- Polycom SoundPoint IP 650
- Polycom SoundPoint IP 670
- Polycom SoundStation IP 7000
- Linksys SPA942

Click Add to finish your extension configuration.

**Add Handset**

**General**

Extension Number:  Display Name:

Password:  Strong

Location:

Outgoing CLI:

☒ Record telephone calls?

**Add**

**What does the Location setting affect?**  
This will effect the destination phone number when dialing region specific phone numbers. e.g. if you set this as Victoria and dial 9999 1234, then number called will be (03) 9999 1234.

7. Connect your phone on the network with a DHCP server, and find out phone's IP address.

On handset press Menu > Network > Current IP Address (Menu, 9,2).

8. Use a compatible browser to browse the phone web menu using phones IP address  
Login to the web interface go to "Admin Login" and select "Advanced"

SPA504G Configuration Utility - Windows Internet Explorer

http://10.84.200.30/

File Edit View Favorites Tools Help

Small Business SPA504G Configuration Utility

Admin Login basic | advanced

Voice Call History Personal Directory Attendant Console Status

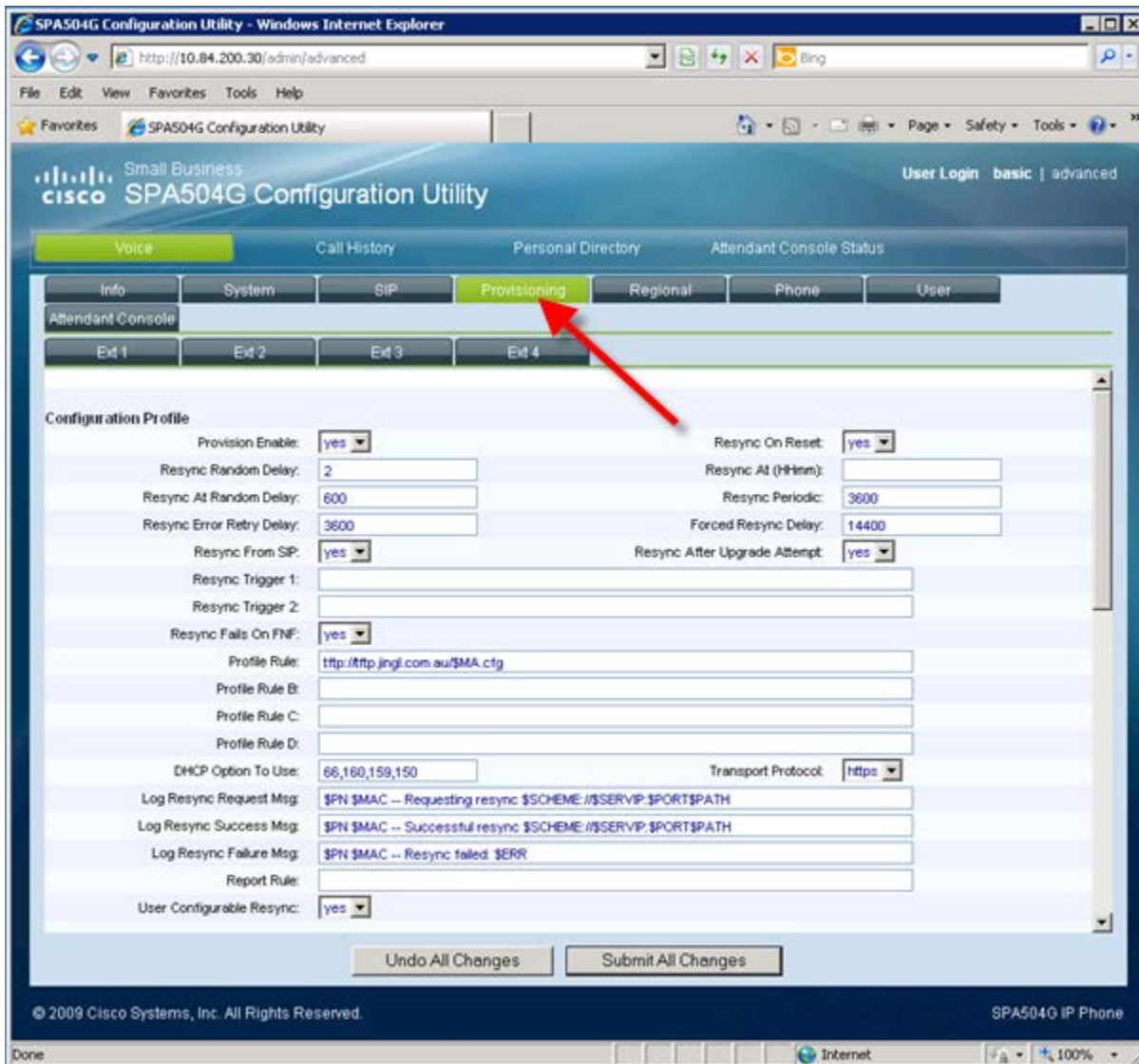
Info System Phone User

**System Information**

Connection Type:	DHCP	Current IP:	10.84.200.30
Host Name:	SEP649EF3767A23	Domain:	
Current Netmask:	255.255.255.0	Current Gateway:	10.84.200.254
Primary DNS:	202.86.208.195		
Secondary DNS:	202.86.208.196		



## 9. Browse to settings → Provisioning Server



SPA504G Configuration Utility - Windows Internet Explorer

http://10.84.200.30/admin/advanced

File Edit View Favorites Tools Help

SPA504G Configuration Utility

Small Business SPA504G Configuration Utility

User Login basic | advanced

Voice Call History Personal Directory Attendant Console Status

Info System SIP **Provisioning** Regional Phone User

Attendant Console

Ext 1 Ext 2 Ext 3 Ext 4

Configuration Profile

Provision Enable:  Resync On Reset:

Resync Random Delay:  Resync At (H:mm):

Resync At Random Delay:  Resync Periodic:

Resync Error Retry Delay:  Forced Resync Delay:

Resync From SIP:  Resync After Upgrade Attempt:

Resync Trigger 1:

Resync Trigger 2:

Resync Fails On FNF:

Profile Rule:

Profile Rule B:

Profile Rule C:

Profile Rule D:

DHCP Option To Use:  Transport Protocol:

Log Resync Request Msg:

Log Resync Success Msg:

Log Resync Failure Msg:

Report Rule:

User Configurable Resync:

Undo All Changes Submit All Changes

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10. Enable the provision and set the "Profile Rule" with the following string "http://tftp.teleseq.com.au/\$MA.cfg"

11. Click on "Submit All Changes" button to save the configuration
12. Restart the phone for the new settings to take place, phone will download and configure all settings from the provisioning server.